

Found Item Report

Version 05/2020 EF

Page 1 of 2

Log No.

Description of the item found

Place item was found

Time found	Date		Time	
Finder	Name		First name	
	Post code		Residence	
	Street No.		Telephone	
	Company		Telephone	

The finder

- claims the statutory finder's reward.
- would like to acquire ownership of the item if the owner cannot be determined.
- waives his claims to the item found.

The accuracy of the information above is confirmed by

Finder's signature

Signature of Factory Security
Repeat in block capitals Gate/ Reception

51° N 7° E

Proceed to page 2 [→](#)

Found Item Report

Version 05/2020 EF

Page 2 of 2

The found item was

- destroyed because it had no value or for reasons of hygiene.
- handed over to/registered in the lost property office in _____ log no. _____
- handed over to the aforementioned finder.
- handed over to the person authorised to receive.

Person authorised to receive

Name		First name	
Post code		Residence	
Street No.		Telephone	
Company		Telephone	

Time of return

Time		Date	
------	--	------	--

51° N 7° E

Signature
of person authorised to receive

Signature of Factory Security
Repeat in block capitals Gate/ Reception