

Pre-registered check-in for delivery/collection drivers

Complete on a PC or in BLOCK CAPITALS. Where applicable, all information is mandatory. **The Fast Lane for pre-registered persons may not be used if information has to be added at the gatehouse!** The applicant alone is responsible for the accuracy of the information. Do not use stamps.

CHEMPARK site

☐

DOR

☐

LEV

☐

UER

Specification

☐

Delivery

☐

Collection

Details of destination at CHEMPARK

Company at CHEMPARK		Destination plant/ building no.	
Entry required on (date)		Via gate	
Surname, first name (Person responsible for the contract)			
Telephone (Person responsible for the contract)	Signature of person responsible for the contract		

Delivery/collection by

Company		Address			
Driver's surname				Driver's first name	
Date of birth		Place of birth		Nationality	

Entry and exit with the following vehicle

Official license plate number		Semi-trailer/trailer registration number		☐ ≤ 3,5 t	☐ > 3,5 t ≤ 7,5 t
Container no.		Skip no.		☐ > 7,5 t ≤ 40 t	☐ Waste transport

Delivery/collection of

Load		Quantity	
Additional load not intended for CHEMPARK? ☐ yes ☐ no			
Description of additional load		Quantity	

Special authorisations

Bringing IT equipment?	☐ yes ☐ no	IT serial number	
Bringing tools?	☐ yes ☐ no	If yes, please complete a tool registration form.	

Signature must be provided by the driver personally!

I confirm that the information provided above is correct. I have read and fully understood the CHEMPARK safety and site rules, safety information and CHEMPARK traffic regulations.

Date

Driver's signature

Notification must be submitted no later than 2:00 pm, 1 working day before the assignment begins.

Complete this form in full, sign it and email a scanned copy to:

werkschutz.servicecenter.lev@currenta.biz | werkschutz.servicecenter.dor@currenta.biz | werkschutz.servicecenter.uer@currenta.biz

Detailed information on data protection is available at the gatehouses or in the download section at chempark.de.



Guide to completing Pre-registered check-in for delivery/collection drivers

Pre-registered check-ins are given priority and may use the Fast Lane at the counter. This is subject to the form being completed in full, except for the red-bordered section at the bottom, being received by CHEMPARK-Werkschutz no later than one working day before the assignment begins, and no further information having to be entered at the gate.

Processing is not possible if no Selection. Multiple selection is possible subject to the following conditions:

- For each site, a destination plant with the site abbreviation must be specified.
- The same person responsible for the contract must be responsible for all destination plants specified.

Entry to CHEMPARK is only possible if the surname and first name are written exactly as they appear in the identity document presented for identification. The documents we are permitted to accept for identification are listed on the next page.

This information is not optional! If a trailer or semi-trailer is attached, or if a container or dump body is being transported, the corresponding license plate number or identification number must be provided.

Additional load is being brought into CHEMPARK and will also be taken out again, e.g. because it is intended for another recipient later. Please make sure to describe it and state the quantity! **If additional load not declared on entry is brought in, it may only be taken out of CHEMPARK once ownership has been clarified from CHEMPARK.**

Important: If the form is signed 'i.A.' [on behalf of], or by anyone other than the driver personally, the application becomes invalid! The form may be signed in advance or at the gatehouse.

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CHEMPARK

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Complete on a PC or in BLOCK CAPITALS. Where applicable, all information is mandatory. **The Fast Lane for pre-registered persons may not be used if information has to be added at the gatehouse!** The applicant alone is responsible for the accuracy of the information. Do not use stamps.

CHEMPARK site

☒ DOR ☒ LEV ☐ UER

Specification

☒ Delivery ☐ Collection

Details of destination at CHEMPARK

Company at CHEMPARK

CURRENTA GMBH & CO. OHG

Destination plant/building no.

B 12

Entry required on (date)

16.06.2026

Via gate

3

Surname, first name (Person responsible for the contract)

WEBER, TANJA

Telephone (Person responsible for the contract)

0214 555 123

Signature of person responsible for the contract

T. Weber

Delivery/collection by

Company

SCHMIDT GMBH

Address

Driver's surname

KRÜGER

Driver's first name

JAN

Date of birth

12.10.1972

Place of birth

KÖLN

Nationality

DEUTSCH

Entry and exit with the following vehicle

Official license plate number

K ST 1972

Semi-trailer/trailer registration number

GL JK 445

☐ ≤ 3,5 t ☒ > 3,5 t ≤ 7,5 t

Container no.

Skip no.

☐ > 7,5 t ≤ 40 t ☐ Waste transport

Delivery/collection of

Load

PALETTENWARE

Quantity

2 T

Additional load not intended for CHEMPARK?

☒ yes ☐ no

Description of additional load

ZEMENTSÄCKE

Quantity

5 X 50 KG

Special authorisations

Bringing IT equipment?

☒ yes ☐ no

IT serial number

Bringing tools?

☐ yes ☒ no

If yes, please complete a tool registration form.

Signature must be provided by the driver personally!

I confirm that the information provided above is correct. I have read and fully understood the CHEMPARK safety and site rules, safety information and CHEMPARK traffic regulations.

Date

Driver's signature

Notification must be submitted no later than 2:00 pm, 1 working day before the assignment begins.

Complete this form in full, sign it and email a scanned copy to:
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For both delivery AND collection, tick both. In the 'Load' field below, state what is being collected and what is being delivered.

If multiple sites are selected, each plant must be identified by the site abbreviation.

The signature may only be handwritten or provided as a digital signature with an embedded certificate (e.g. Acrobat Sign). Scanned signatures and signatures inserted as images, signatures created on a PC using graphics software, or signatures typed using a keyboard are not permitted. **The signature must NOT be stamped**, as this makes it more difficult to read. If multiple sites are selected, the person responsible for the contract must be responsible for all destination plants listed.

The weight categories refer to the vehicle's maximum authorised mass.

The load is being delivered or collected. The load must be described as it appears in the delivery documents or purchase order. **Delivery documents and/or purchase order documents must be carried.** Do not forget the quantity and unit of measurement!

If only a single tablet or laptop is being brought in, it is sufficient to note the serial number here. If tools or more extensive IT equipment is to be brought into CHEMPARK, this must be registered separately. Tools and IT equipment may only be taken out of CHEMPARK if ownership has been established beyond doubt.

The following is required when collecting your CHEMPARK ID card:



As a German national or national of another **EU or Schengen country**:

Identity card or passport, or an official replacement document



If you are **not a national of an EU or Schengen country**:

Passport from your country of origin or replacement document issued by a German authority, but without the notation: 'PERSONALIEN EIG ANGABEN'



In addition, **in order to be permitted to work at CHEMPARK**: Present a **residence permit** bearing the notation 'ERWERBSTÄTIGKEIT GESTATTET'. (includes authorisation to work).



We cannot accept the following documents:

- ✗ Driving licences
- ✗ Non-official identification documents
- ✗ Identity cards issued by countries outside the EU or Schengen area*
- ✗ Digital identification documents
- ✗ Replacement identification documents bearing the notation 'PERSONALIEN EIG ANGABEN'

EU or Schengen countries:

Germany, Belgium, Bulgaria, Denmark, Estonia, Finland, France, Greece, Ireland, Iceland, Italy, Croatia, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, the Netherlands, Norway, Austria, Poland, Portugal, Romania, Sweden, Switzerland, Slovakia, Slovenia, Spain, Czech Republic, Hungary, Cyprus



Non-EU or non-Schengen countries:

Rest of the world

