



How to get into CHEMPARK as a visitor

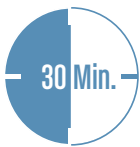


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1 Register via our online tool or ask your hosting partner at CHEMPARK to do so: besuch.chempark.de

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2 Bring a valid official identification document* with you so that we can check your personal details.

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3 Arrive a little in advance. You should allow 30 minutes for the processing of the registration formalities and the shuttle transport from the Central Visitor Reception to your destination within CHEMPARK. Most of the time it goes faster.

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4 Once we have checked your personal details and your visit has been confirmed, we will give you a few safety instructions.

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5 We will drive you to your appointment at CHEMPARK free of charge and pick you up again after your visit. Entry with your own car is only possible in a few exceptional cases (e.g. transport of bulky samples).

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6 Please return your visitor ID card to us. You can drop your visitor ID off in the shuttle or at the Central Visitor Reception.

Who is considered a visitor?

Visitors are persons from outside CHEMPARK who – once or occasionally - visit a CHEMPARK site at the invitation of a permanent resident of the CHEMPARK. Permanent residents are persons who are in possession of a valid CHEMPARK ID card for employees.

Visitors do not receive any remuneration or other financial compensation for their stay at CHEMPARK and do not take out any activities for a CHEMPARK partner in return for payment. They must be accompanied on the CHEMPARK site by a CHEMPARK employee at all times until they leave the site.

Visitors are issued with a visitor ID card for the duration of their stay (maximum 5 working days in one calendar week) and are entitled to use the free of charge shuttle service.

Who is allowed to receive visitors?

Hosts are employees of a CPP/CSP located on the CHEMPARK site with a valid CHEMPARK ID card who are authorized within their organization to invite and receive visitors.

* For the purposes of the CHEMPARK regulations, the following official original documents are deemed to be identification documents, provided that the personal details contained therein are not based on information provided by the holder of the identification document himself/herself.

For German nationals, only either a valid identity card/official substitute identity card or a valid passport/official substitute passport.

For nationals of Schengen full user states, a valid, officially recognized national identity card corresponding to the German identity card or a valid, officially recognized passport/passport substitute corresponding to the German passport.

For nationals of other countries, this is a valid, officially recognized passport/passport substitute corresponding to the German passport. Unfortunately, we cannot accept other documents, such as a driver's license. Please bring the original residence permit plus work permit.