

How to fill in the form ...

Check-in form for assemblers/craftsmen/technicians with pre-registration

In general: All fields not marked with „optional“ are mandatory! If the information is incomplete, you will not be admitted to CHEMPARK.

The type of service at CHEMPARK must be specified.

Attention: If access is requested only for the day of the first check-in, a day pass must be requested again for the following day.

The person in charge of the order at CHEMPARK must sign so that the day pass can be prepared and issued without telephone legitimation when the craftsman arrives. Without signature, the process is the same as the unannounced check-in process. Longer waiting times must be expected.

Attention: The craftsman must be able to present a valid official identification document for identification and, if applicable, a residence permit plus work permit at the gate. Which documents we are allowed to accept can be found at:

www.tagesausweis.chempark.de

Do you also need a co-driver to enter CHEMPARK? Then it is mandatory to fill out a second check-in form! Here, too, an identification document is required for identification purposes. **Children and animals are not allowed.**

Entering CHEMPARK with your own vehicle is a special case. It is only permitted if unwieldy tools, materials or spare parts must be carried to complete the job. No vehicle entry without justification.

If materials or spare parts are brought to CHEMPARK, they must be specified as precisely as possible (e.g. serial number for spare parts) and the quantity must be indicated. If materials/spare parts are delivered and there is no delivery/collection bill, they must be listed on a tool registration form. Goods that are not intended for CHEMPARK must then be marked there so that they can be taken out of the site at a later date.

Additional cargo is cargo that is taken to CHEMPARK and also exported again because it is intended for another recipient. It must also be described and specified in quantity. This is because **additional cargo not specified on entry cannot be exported from the CHEMPARK until the ownership situation has been clarified beyond doubt.**

If only one tablet or laptop is being taken along, it is sufficient to note the serial number here. If tools or more extensive IT equipment are to be taken into CHEMPARK, this must be registered separately. Tools and IT equipment may only be taken out of CHEMPARK if the ownership situation has been clarified beyond doubt.

The craftsman signs the form only after having read the safety instructions on www.tagesausweis.chempark.de or at the gate.

Please fill in in PRINTED CAPITALS!

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Check-in form for assemblers/craftsmen/technicians with pre-registration

Version 02/2023 | Please fill in on PC or in PRINTED CAPITALS. If applicable, all information not marked „optional“ is mandatory.

CHEMPARK Site DOR LEV UER Specification Installation Trouble-shooting Other

Details of the destination at CHEMPARK

CHEMPARK partner CURRENTA GMBH & CO. OHG Destination plant/building no. D 8

Access required on or from/until (3 days max.) 21.02.-23.02.2023 Entry via gate 2

Last name, first name (person responsible for order) MUSTER, MAX

Telephone (person responsible for order) 0214 987 3245 Signature of person responsible for order *M. Muster*

Job is carried out by

Company, address PETERMANN ELEKTROMONTAGEN GMBH, 12345 MUSTERSTADT

Last name, first name craftsmen EDISON, THOMAS

Mobile number (optional) 0151 123 45 67 E-mail (optional)

Date of birth 11.02.67 Place of birth HERNE Nationality DEUTSCH

Entry and exit with the following vehicle

Entry with own vehicle required? Yes No Official license plate number MU PE 1847

Reasons SCHWERE KUPFERKABEL WERDEN MITGEFÜHRT

Materials/spare parts brought along

Specification KUPFERKABEL Quantity 2 ROLLEN

Additional cargo not destined for CHEMPARK? Yes No

Specification of additional cargo Quantity

Special permission

Carrying IT equipment? Yes No Serial number IT SN 3434 TZ 232323

Carrying tools? Yes No If yes, please fill out tool registration form for tools.

I confirm that the above information is correct. I have taken full note of and understood the safety and regulatory regulations at CHEMPARK, the safety instructions and CHEMPARK traffic regulations.

20.02.2023 Date *Edison, Thomas* Signature craftsman

Registration no later than 1 working day before the start of the assignment by 2:00 p.m.

Fill out this form completely, sign it, and email it scanned to: werkschutz.servicecenter.lev@currenta.biz | werkschutz.servicecenter.dor@currenta.biz | werkschutz.servicecenter.uer@currenta.biz
Detailed information on data protection is available at the gates or in the download area on chempark.de.



www.tagesausweis.chempark.de