

# How to fill in the form ...

## Application for Chempark ID card for employees of external companies

In general: All fields not marked with „optional“ are mandatory!

Please specify the type of application! For which CHEMPARK site should the ID be valid?

To whom should the ID be issued?

Should the ID card be activated outside the standard time window (Mon-Fri, 06:00-20:00)?

Is an entry permit required? Please note: Permission cannot be granted without justification. Please explain in the supplementary sheet.

Should other authorizations be applied for with the ID card? If vehicle entry is required, an entry permit for external companies may be requested. If, for example, IT equipment owned or operated by the external company has to be taken into CHEMPARK on a regular basis, it is essential to apply for a special authorization. This is because tools, IT equipment and materials may only be taken out of CHEMPARK if the ownership situation has been clarified beyond doubt.

The data of the reporting external company and - in the case of employees of subcontractors - of the parent company (employer of the employee for whom the ID is being applied for) must be entered here.

**IMPORTANT:** If the reporting external company has not yet been entered, it must first be entered using the „Data entry form for reporting external company“ („Erfassungsbogen für meldende Fremdfirma“). A CHEMPARK ID card can only be applied for once registration has been completed (5 working days processing time)

Please fill in in PRINTED CAPITALS!

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## Application for CHEMPARK ID card for employees of external companies

Please fill in on PC or in PRINTED CAPITALS. If applicable, all information not marked „optional“ is mandatory. Only complete and legible applications can be processed. The applicant is solely responsible for the accuracy of the data.

|  |                              |                              |   |                                     |                                      |   |
|--|------------------------------|------------------------------|---|-------------------------------------|--------------------------------------|---|
| <input checked="" type="checkbox"/> New Application  |                              |                              |   | <input type="checkbox"/> Amendment  | <input type="checkbox"/> Extension   | <input type="checkbox"/> Location Extension |
| CHEMPARK site  |                              | <input type="checkbox"/> DOR | <input checked="" type="checkbox"/> LEV | <input type="checkbox"/> UER        | CHEMPARK-ID card no. (if applicable) |   |
| The CHEMPARK ID card is to be issued to  |                              |                              |   |                                     |                                      |   |
| Name   | CZERWINSKI                   |                              |   |                                     |                                      |   |
| First Name   | KONRAD                       | Name prefix/title            |   |                                     |                                      |   |
| Date of birth  | 25.08.1980                   | Place of birth               | DUISBURG                                | Nationality                         | GERMAN                               |   |
| <input checked="" type="checkbox"/> This ID should also be activated for use on weekends, holidays and at night.                                     |                              |                              |   | Which turnstile is to be activated? | TOR 1                                |   |
| <input type="checkbox"/> An entry permit is to be issued with the ID card. A corresponding separate application is submitted with this application.  |                              |                              |   |                                     |                                      |   |
| <input type="checkbox"/> A special permit is to be issued with the ID card. A corresponding separate application is submitted with this application. |                              |                              |   |                                     |                                      |   |
| Reporting company  |                              |                              |   |                                     |                                      |   |
| Full company name  | BAUMANN MONTAGEN GMBH        |                              |   |                                     | Company number                       | 37-1705                                     |
| Street   | HANS-BÖCKLER-STR.            |                              |   |                                     | No.                                  | 24  |
| ZIP Code   | 12345                        | City                         | MUSTERHAUSEN                            |                                     |                                      |   |
| Description of assignment (order number/order number of the client and/or place and type of assignment)  | BESTELLNUMMER 02345698765-12 |                              |   |                                     |                                      |   |
| Destination at CHEMPARK  | GEBÄUDE D8                   |                              |   |                                     |                                      |   |
| Access to CHEMPARK required from (maximum validity: 1 year)  | 01.12.2023                   |                              | Until                                   | 30.11.2024                          |                                      |   |
| If the employee belongs to a subcontractor company (parent company)  |                              |                              |   |                                     |                                      |   |
| Full company name  | KURTSCHIEDT GBR              |                              |   |                                     |                                      |   |
| Street   | LANGE STR.                   |                              |   |                                     | No.                                  | 10  |
| ZIP Code   | 12345                        | City                         | MUSTERHAUSEN                            |                                     |                                      |   |

To be filled in by the applicant

Registration no later than 3 working days before the start of the assignment by 6:00 p.m.

Fill out this form completely, sign it, and email it scanned to:  
[werkschutz.ausweisbuero.lev@currenta.biz](mailto:werkschutz.ausweisbuero.lev@currenta.biz) | [werkschutz.ausweisbuero.dor@currenta.biz](mailto:werkschutz.ausweisbuero.dor@currenta.biz) | [werkschutz.ausweisbuero.uer@currenta.biz](mailto:werkschutz.ausweisbuero.uer@currenta.biz)  
Detailed information on data protection is available at the gates or in the download area on [chempark.de](http://chempark.de). [Continue](#)

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# How to fill in the form ...

## Application for Chempark ID card for employees of external companies

This is signed by the person in charge of the order of the reporting external company named on p. 1.

This is the signature of the person responsible for the order of the CHEMPARK partner company placing the order. It is essential to note that the signature may also authorize the application for special authorizations.

Only fill in if you want to use the Quick Service for a fee.

Please fill in in PRINTED CAPITALS!

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### Application for CHEMPARK ID card for employees of external companies

Please fill in on PC or in PRINTED CAPITALS. If applicable, all information not marked „optional“ is mandatory. Only complete and legible applications can be processed. The applicant is solely responsible for the accuracy of the data.

#### Approval by responsible person of the reporting company

|           |                 |            |                        |
|-----------|-----------------|------------|------------------------|
| Name      | BAUMANN         | First name | HANS                   |
| Telephone | 0173 123 456 78 | E-Mail     | HB@BAUMANN-MONTAGEN.DE |

I confirm that the above information is correct. I declare that I have taken note of the safety and regulatory regulations at CHEMPARK and hereby instruct Currenta GmbH & Co. OHG to issue the ID.

23.11.2023

Date

H. Baumann

Signature

#### Approval by responsible person of the ordering party at CHEMPARK

|                          |                          |            |                             |
|--------------------------|--------------------------|------------|-----------------------------|
| CHEMPARK partner company | CURRENTA GMBH U. CO. OHG | Department | CUR-SIT-PTC-WS-WSLEV        |
| Name                     | WILLAMOWSKI              | First name | JAN                         |
| Telephone                | 0175 456 234 23          | E-Mail     | JAN.WILLAMOWSKI@CURRENTA.DE |

I confirm that the above information is correct.

24.11.2023

Date

J. Willamowski

Signature

#### Option for immediate issuance of the CHEMPARK ID card for employees of external companies

I would like to use the Quick Service for immediate issuance of the ID card by the ID card office, for which a charge is made.

If you use the Quick Service, the ID card office will prepare your ID card as quickly as possible. As a rule ID cards can be collected on the same calendar day, but no later than the next working day. Please do not forget to attach a digital passport photo to your application. This is the only way to ensure that your application can be completed in advance without processing times at the ID card office. The service price can be found in our current price table at [www.chempark.de](http://www.chempark.de). Please contact our service hotline to find out the expected completion date and to arrange the collection date. Appointments can also be made at [fremdfirmen.chempark.de](http://fremdfirmen.chempark.de).  
Leverkusen: 0214 / 2605 99315 • Dormagen: 02133 / 489 99315 • Krefeld-Uerdingen: 02151 / 88 99315

Date

Name in PRINTED CAPITALS

Signature

CHEMPARK ID cards are the property of Currenta GmbH & Co. OHG and must be returned to the ID card office without being asked after completion of the job. Once their validity has expired, the ID cards are automatically blocked. The monthly statement for the ID will be issued against a receipt at the ID office of Currenta GmbH & Co. OHG until the ID card is returned. If the ID card is lost, a one-time service fee of €50.00 plus VAT will be charged per card. The ID card may be withdrawn or blocked in the event of infringements of the safety and security regulations and/or the CHEMPARK traffic regulations and/or other regulations and laws.



Please send us a passport photo so that your ID card can already be prepared (see attachment for requirements). Collection can only take place in person. An appointment is required for collection. You can make an appointment using the online tool either at [www.chempark.de](http://www.chempark.de) in the access section or directly via the link. [www.qtermin.de/currenta-chempark](http://www.qtermin.de/currenta-chempark)

Registration no later than 3 working days before the start of the assignment by 6:00 p.m.

Fill out this form completely, sign it, and email it scanned to:  
[werkschutz.ausweisbuero.lev@currenta.biz](mailto:werkschutz.ausweisbuero.lev@currenta.biz) | [werkschutz.ausweisbuero.dor@currenta.biz](mailto:werkschutz.ausweisbuero.dor@currenta.biz) | [werkschutz.ausweisbuero.uer@currenta.biz](mailto:werkschutz.ausweisbuero.uer@currenta.biz)  
Detailed information on data protection is available at the gates or in the download area on [chempark.de](http://chempark.de).